

## Security and privacy policy



BLECUA LEGAL, aware that the security and privacy of our clients' information is a valuable resource, has established an Information Security and Privacy Management System in accordance with the requirements of the ISO 27001 and ISO 27701 standards, in order to guarantee the continuity of information systems, minimise the risk of damage and ensure compliance with the objectives set.

The objective of the Security and Privacy Policy is to establish the framework for action necessary to protect information resources against threats, internal or external, deliberate or accidental, in order to ensure compliance with the confidentiality, integrity and availability of information.

The effectiveness and application of the Information Security and Privacy Management System is the direct responsibility of the Information Security Committee, which is responsible for the approval, dissemination and compliance with this Security and Privacy Policy. In its name and on its behalf, a Management System Manager has been appointed, who has sufficient authority to play an active role in the Information Security and Privacy Management System, supervising its implementation, development and maintenance.

The Information Security Committee shall develop and approve the risk analysis methodology used in the Information Security and Privacy Management System.

Any person whose activity may, directly or indirectly, be affected by the requirements of the Management System is obliged to strictly comply with the Security and Privacy Policy.

BLECUA LEGAL has implemented all the measures necessary to comply with the applicable regulations on security in general and computer security, relating to computer policy, the security of buildings and installations and the behaviour of employees and third parties associated with BLECUA LEGAL in the use of computer systems. The measures necessary to guarantee the security of information through the application of rules, procedures and controls shall ensure the confidentiality, integrity and availability of information, which are essential for:

- Comply with current legislation on information systems and data protection.
- To ensure the confidentiality of the data managed by BLECUA LEGAL.
- Ensure the availability of information systems, both in the services offered to customers and internal management, protecting information resources from threats, internal or external, deliberate or accidental.



- To ensure the capacity to respond to emergency situations, re-establishing the functioning of critical services in the shortest possible time.
- Promote awareness and training in information security and privacy.
- Establish objectives and goals focused on the evaluation of information security performance, as well as the continuous improvement of our activities, regulated in the Management System that develops this policy.

In order to comply with these principles, the management of BLECUA LEGAL undertakes to provide resources for the identification and ongoing assessment of information and privacy risks, the control and reduction of such risks whenever possible and constant monitoring in all other cases. This risk management is carried out through the development and implementation of security controls, regulations and procedures for applying the security measures selected.

This Policy is in place, kept up to date, reviewed annually and communicated to all employees.

It is also available to the public.

Signed The Directorate

